

22<sup>nd</sup> February 2016

**Junior Choir Tour to Liege, Belgium 2016**

Dear Parents/Carers

I am pleased to confirm your child's place on the music tour to Belgium. The dates of the tour are **Friday 20<sup>th</sup> May** leaving about 6:00am – **Monday 23<sup>rd</sup> May 2016** inclusive, returning late evening. The total cost which was estimated in the initial letter, has increased by £20 due to slightly lower numbers this year and is now **£370**. The deposit of **£85** has already been paid leaving **£285** still owing. I will be able to confirm the exact arrangements and itinerary nearer the time.

You will be able to pay for the tour in one go or in instalments. The next payment due is for **£100** and **needs** to be paid into the school finance office by **Monday 29<sup>th</sup> February** at the latest please. The following payment schedule is available to help parents/carer who will find it difficult to pay for the whole trip now.

If you are paying in instalments please be aware that the following dates are the **final deadlines** for each payment. If you feel that the financial arrangements are going to be difficult for you please contact the finance office or myself to discuss this.

Monday 29 <sup>th</sup> <b>February</b>	£100
Monday 21 <sup>st</sup> <b>March</b>	£100
Monday 11 <sup>th</sup> <b>April</b>	£85

Please return the slip below and the attached **Code of Behaviour form** to the music office as soon as possible.

Yours sincerely

C.Bownds  
Extra-Curricular Music Leader

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Child's Name \_\_\_\_\_

Form \_\_\_\_\_

I confirm that I have read the letter and understand that my child's place on the tour is now officially confirmed and that I need to pay the final balance for the tour by the 11<sup>th</sup> April. I understand that If my child no longer wishes to come on the trip then a replacement will need to be found.

Signed \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_