



April 2017

Dear Parents/Carers

Year 11 Prom – Monday 3rd July 2017, 7.00pm – 10.00pm Held in the School Main Hall

The Year 11 Prom is a very successful and popular event, largely due to the co-operation students have shown in meeting our expectations and I would like to take this opportunity to clarify these. Failure to attend or act in an appropriate manner at any of the forthcoming GCSE examinations may result in students being refused permission to attend the Prom. The strict protocols of school regarding the consumption of alcohol and smoking will apply to the Prom and any student breaking these will be asked to leave. Equally, we reserve the right to refuse entry to the Prom to any student we consider to be behaving inappropriately. The Prom ends at 10.00pm and we will be reminding students to be considerate of other guests when going home. At this point in the evening, the school can take no responsibility for the actions of your child and we would urge you to discuss their responsibilities with them.

In order for your child to attend the Prom, please complete the reply slip attached with emergency contact details for the evening of Monday 3rd July. The slip should be handed into the main office along with confirmation of payment by ParentPay by Friday 19th May 2017. The cost of one ticket is £26.00. No student will be allowed to collect their ticket without a completed permission slip and tickets will be distributed in the celebration assembly for year 11 which follows the final GCSE examinations. Reminders of this deadline will be posted nearer the time. We request all payments by ParentPay. If you do not currently use this facility and would like us to arrange this for you, please contact the school finance office on 01993 899525 or financeoffice@wgsnitney.org.uk.

Once again, school staff and students will be on hand to take photographs of couples and groups attending the Prom. No students are identified by name in any of the photographs.

Parking for Wood Green School guests is not permitted on school site during the arrival of the students. Please could parents/friends intending to see students arrive at the beginning of the evening make alternate arrangements.

Thank you, in advance, for your support and please feel free to come and see the students arrive on what is a very special memorable occasion.

Yours sincerely

Mr M Bonsell
Director of Learning Communities

Year 11 Leavers' Prom – Monday 3rd July 2017, 7.00pm – 10.00pm

Name of student:	
Tutor group:	
Emergency contact number(s)	

I give permission for my son/daughter to attend the Year 11 Prom on Monday 3rd July 2017 and have arranged transport for them at 10.00pm.

I agree to photographs of my son/daughter being taken.

I have paid £26.00 on ParentPay.

Signed (Parent/Carer):	
Date:	