

3 June 2015



Dear Parents/Carers of Year 12 Students

We would like to encourage all Year 12 students to find out more about the opportunities that higher education has to offer. We highly recommend that students visit each university to which they intend to apply and up to three visits will be authorised during term time. As part of our programme of information and advice about higher education, we have organised a visit to the Birmingham UCAS Higher Education Convention at Aston University, on the morning of Friday 26 June 2015.

The Convention provides the opportunity to meet over 130 higher education providers and professional organisations from all over the UK, alongside a programme of seminars on academic subjects and key areas. More information may be found at the website below and students will be informed in school about how to register as part of the school group:

<https://www.ucasevents.com/ucas/frontend/reg/tOtherPage.csp?pageID=599749&eventID=1333&eventID=1333>

The itinerary is as follows:

- **7.15am prompt**, register in the coach park in front of the School for a 7.30am departure
- 12.30pm coach leaves, returning to School at approximately 2.45pm. Students may purchase refreshments and lunch or take their own

There are up to 50 places available and the cost of the trip will be £15.00 to cover the hire of the coach and insurance. If your son/daughter is interested in booking a place, please return the slip below to the Finance Office with your payment, no later than Thursday 18 June. Should you be unable to meet the cost and would like to apply for financial assistance, please let me know as soon as possible.

We will take medical and emergency contact details from the school's database; please let us know if there have been any recent changes to these on your reply slip. If you would like any more information about the trip, please do not hesitate to contact me.

Yours sincerely

Mrs Whiting  
Head of Sixth Form/Assistant Headteacher

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To Finance Office, Wood Green School re: Birmingham UCAS Higher Education Convention at Aston University -  
**Friday 26 June 2015**

I give permission for my son/daughter: \_\_\_\_\_ Tutor Group 12\_\_\_\_\_ to go on the above trip and enclose the sum of £15.00 to cover the cost of the coach and insurance (cheques payable to Wood Green School). I understand that the School will use the medical and emergency contacts information already held. (Please detail overleaf any recent changes to this).

Signed: \_\_\_\_\_ (parent/carer) Date: \_\_\_\_\_

Please return your booking form to our Finance Department by Thursday 18 June