

26th January 2015

Dear Parents/Carers

Re: Year 10 – Review 2

Review 2 for Year 10 will be released on Parent Insight and will be available to view online on Tuesday 3rd February in the afternoon.

In line with our Eco School commitments we would like to reduce our impact on the environment and would ask, therefore, that you view your child's review on Parent Insight. However, if you are unable to access the online system and would like to receive a paper copy of the report please complete the slip below and return to your child's form tutor by Monday 2nd February. Paper reviews will be issued on Wednesday 4th February.

Here is a link to our Insight system: <http://wgswitney.org.uk/portals> please check that you can access the system. The user name is usually your email address and you can reset your password if you need to by entering your email address in the 'forgotten password' field. If you do not know your user name please contact the office and they can help you access the system.

Yours sincerely



Ms E D'arcy
Head of Wychwood Upper School



Mrs J Willett
Head of Cornbury Upper School

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Year 10 Review 2 - PARENT REPLY FORM – Reply by 2nd February 2015

Please only complete the slip if you need a paper copy of the Review.

I am unable to view Parent Insight online, therefore, please issue a paper copy of the Review for my child.

Student's Name: Tutor Group:

Signed: Date:
(Parent/Carer)

Alternatively, email office@wgswitney.org.uk using the title 'Review Paper Copy Request', please let us know your child's name and tutor group.