



October 2016

Dear Parents/Carers,

YEAR 7 RESIDENTIAL - Wednesday 7th June – Friday 9th June 2017

One of the highlights of Year 7 at Wood Green is the annual residential in June.

This year we will be staying at Cornbury Park near Charlbury. We will be working with the Bushcraft Company, developing a range of practical skills staying in the Natural Environment. The trip will be an enjoyable experience for students, improving their teambuilding skills and providing them with a unique environment in which to learn and interact.

In previous years most Year 7 students have taken up the opportunity to participate in a residential visit and we would hope that the present Year 7 will do the same. In our experience it has been a wonderful opportunity for staff and students to get to know each other better in the context of a residential.

The cost of the visit is £175, including accommodation, transport, insurance and food. This is the total cost of the trip as there are no opportunities to spend any extra money on the trip. Parents who are in receipt of Income Support or Family Credit or who anticipate difficulties in paying for the trip should contact the Finance Office as soon as possible as we may be in a position to help.

We would like to process all payments by ParentPay. If you do not currently use this facility and would like us to arrange this for you, please tick the relevant box overleaf.

Should you require alternative payment arrangements please contact the school finance office.

Payment by ParentPay will be available from **Tuesday 1st November 2016**. The payments for the visit need to be paid by the following dates:

Deposit - £60	1st Payment - £55	2nd Payment - £60
By the 8 th December 16	By the 26 th January 17	By the 23 rd February 17

Please fill in the slip overleaf, and return it to the Main Office by **Thursday 8th December 2016** The deposit will not be refundable. We will then be able to confirm the booking arrangements with the Bushcraft Company.

This is a new exciting opportunity for your son/daughter; they have already had an assembly introducing the trip but if you require any further information then please contact us at school.

Yours sincerely,

Mr S Roberts
Head of Year Seven

STRICTLY CONFIDENTIAL

Year 7 Residential 2017

***This form must be returned to the Main Office by Thursday 8th December 2016.**

Name of child Year 7

**PLEASE TICK OR CROSS
OUT AS APPROPRIATE**

1. I do NOT wish my son/daughter to participate in the residential.	
2. I wish my son/daughter to take part in the residential. This is essential to secure you place along with the ParentPay deposit payment of £60 by 8 th December 2016	
3. I wish to receive help with the payment for this Residential being in receipt of Family Credit/Income Support. Home telephone number _____ - if YES to No.4.	
4. I would like to arrange to set up a ParentPay Account. Please let us know as soon as possible if you wish to set up an account, as a letter will need to be forwarded out with your log in details.	

I understand that the deposit is non-refundable unless:-

1. I cancel the place before any expenses are incurred or any commitments are entered into.
2. The visit is cancelled.

I agree to pay the full cost of the visit in the event of any withdrawal of the above student without good reason which is not covered by insurance – a copy of which is available on request.

There are no known medical reasons or existing conditions why the above student cannot take part in the proposed trip/activity.

(PLEASE NOTE: Pre existing medical conditions may not be covered by the school insurance – please contact the Finance department for further help and advice)

I authorize members of staff during the trip/activity to approve any medical treatment for the above student as deemed necessary in an emergency on the advice of a qualified medical practitioner.

I agree to collect/make arrangements for the collection of the above student at the agreed time.

Signed: _____ (Parent/Carer) Date: _____

Name: _____ (Block Capitals)