



September 2015

Dear Parents/Carers

RE: Year 7 Tutor/Parents' Evening

We would like to take this opportunity to invite you to meet with your son/daughter's new form tutor. To this end, we have organised a Year 7 Tutor/Parents' Evening on the evening of Thursday, 8th October 2015 between 4.00pm and 7.00 pm in the Main School Hall.

The aim of this evening is to introduce you to your child's tutor and to discuss how he/she has settled in to life at Wood Green School and to receive a report about your child's attitude to learning so far. Later in the school year, there will be an opportunity to meet your child's subject teachers to discuss academic progress.

Please arrange an appointment for 8th October with your son/daughter's tutor by using the slip below. Each appointment will be for 10 minutes and we would encourage all parents to attend, where possible. Should you be unable to attend the meeting, please forward any concerns or comments you may have to your child's tutor, via email, to office@wgswitney.org.uk, marked for the attention of the tutor. Your email will then be forwarded to the relevant staff member. If you do not have an email account, please send a note in with your child, addressed to their form tutor.

Your son/daughter's tutor will confirm your allocated appointment in due course.

Yours faithfully

Mr S Roberts
Head of Y7

HoLC\Review Documentation 2015-16\Y7 Tutor-Parents' Eve.Oct 2015

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PLEASE RETURN TO FORM TUTOR BY MONDAY, 28th SEPTEMBER 2015

Year 7 Tutor/Parents' Evening – Thursday, 8th October 2015

Student's Name Tutor Group

Please select an option for each statement below

I/We have received the letter regarding the Year 7 Tutor/Parents' Evening.

I/We would like an appointment with his/her Tutor between and p.m.

I/We are unable to attend the Tutor/Parents' Evening.