

April 2016

Dear Parents/Carers

Year 11 Prom - Thursday 30th June 2016, 7.00pm - 10.00pm in the School's Main Hall

Having written to you last week about the arrangements for the exam period, we would like to let you know more details about the more enjoyable element of the last few weeks of Year 11! This year's Prom will be held in school on Thursday 30th June from 7 pm until 10 pm. We are sure that many of the students have been looking forward to this event for a long while and we are pleased that some of them have stepped up to help organise the evening.

The Year 11 Prom is a very successful and popular event, largely due to the co-operation students have shown in meeting our expectations and I would like to take this opportunity to clarify these.

Students who do not attend or who act in an appropriate manner at any of the forthcoming GCSE examinations may be refused permission to attend the Prom and the Leavers' Celebration Assembly. The strict protocols of school regarding the consumption of alcohol and smoking will apply to the Prom and any student breaking these will be asked to leave. Equally, we reserve the right to refuse entry to the Prom to any student we consider to be behaving inappropriately. The Prom ends at 10.00pm and we will be reminding students to be considerate of other guests and our neighbours when going home. At this point in the evening, the school can take no responsibility for the actions of your child and we would encourage you to discuss their responsibilities with them.

In order for your child to attend the Prom, please complete the reply slip attached with emergency contact details for the evening of Thursday 30th June. The slip should then be handed into the Finance Office, together with a payment of £25.00 for a Prom Ticket (the deadline is Thursday 23rd June 2016). Students will be able to collect their Prom ticket at the Leavers' Celebration Assembly. Please contact school if you need to make other arrangements to collect the ticket. Students will not be able to collect their ticket without a completed permission slip. Reminders of this deadline will be posted nearer the time. We are now able to accept payment by ParentPay. If you wish to use this facility, please ensure you have a ParentPay account. If you would like us to arrange this for you please contact the school finance office on 01993 899525 or 899529.

Once again, school staff will be on hand to take photographs of couples and groups attending the Prom. No students are identified by name in any of the photographs.

Parking is not available on the school site during the arrival of the students. Please could parents/friends intending to see students arrive at the beginning of the evening make alternative arrangements?

Thank you, in advance, for your support and please feel free to come and see the students arrive on what is a very special and memorable occasion.

Yours sincerely



Mrs V Clark
Head of Cornbury Upper School



Miss C Groves
Head of Wychwood Upper School

Year 11 Leavers' Prom – Thursday 30th June 2016, 7.00pm – 10.00pm

Name of student:	
Tutor group:	
Emergency contact number(s)	

I give permission for my son/daughter to attend the Year 11 Prom on Thursday 30th June 2016 and have arranged transport for them at 10.00pm.

I agree to photographs of my son/daughter being taken.

I enclose £25.00 for the cost of a Prom ticket

Signed (Parent/Carer):	
Date:	