



Secondary School Entry – Health Review and Information

As your son or daughter is now entering secondary school, we would like to ensure that we can be fully supportive of any medical issues that he or she may encounter whilst at school. This includes any long term condition, the need to take medicine whilst at school or injury requiring First Aid. Systems for First Aid and medicines may be different at Wood Green from your child's primary school, recognising his or her growing independence. It is our priority to ensure that your child is safe and nurtured at school. This sheet gives information about medical issues and has an important form attached for you to return to school by Friday 9th June 2017.

Students with Medical Conditions:

Some students are managing medical conditions during their time at school. It is important that the school is aware of any medical condition your child may have prior to starting. When you return the attached form, please indicate these clearly. You will then be contacted to discuss this further. We will set up a Care Plan with you if we agree this will be helpful. Wood Green School follows National Guidance for managing Medical Conditions in school and more information can be found in our 'Supporting Pupils with Medical Conditions Policy' on our website.

Medication in School:

It may be necessary for your child to take medication during the school day regularly, occasionally or for a limited period of time. Wood Green School is able to administer medication but this must only be done through our First Aid Team. If your child needs to take medication during the school day, the medication needs to be labelled with your child's name and the dose clearly stated. You will also need to complete a consent form available from the school office. Students must not carry medication and self-medicate unless this has been agreed as part of a Health Care Plan. For full information please see the 'Administration of Medication in School' Policy on our website.

First Aid:

First Aid and administration of medicines in school is managed by a team of staff, one of whom will always be on duty. The team can be contacted via the Office.

The First Aid Room is located near to Reception. Students not feeling well should always tell a member of staff, who will send them to First Aid via Reception to see the member of staff on duty.

We are also fortunate to have a School Health Nurse, Annemarie Garay based in school from the Oxford Health Trust. Her role is funded by Oxfordshire County Council. She has a wider brief advising students on health issues as well as supporting staff. You will find more information in your pack about the School Health Nurse role.

Attached is the Health Review Questionnaire that must be completed for every student starting at Wood Green School.