



September 2016

Dear Parents/Carers

I am organising a visit to Ypres next year in June, either on 12-14th June or 12-14th July 2017.

This is a voluntary visit and is not a direct requirement of the course, although past groups have found the very vivid and moving impression it gives of the realities of the First World War particularly valuable in their understanding of the period.

During the trip we will visit:

Day 1 – Trenches of Death, Diksmuide.

Day 2 – Sanctuary Wood; Tyne Cot & Essex Farm Cemeteries; Flanders Field Museum; attend Menin Gate Ceremony.

Day 3 – Vimy Ridge.

I anticipate that the overall cost will be between £230 and £260, depending on final numbers going. This cost includes travel, accommodation, food from the evening meal on the first day to lunch on the final day, all admission charges and insurance cover. **Students must have their own passport and a European Health Insurance Card.**

The visit is being organised through a commercial company, Galloways. This means that it will not be possible to be flexible over deadlines for payments. A non-refundable deposit of £60 is required by Thursday, 22nd September. A second payment of £60 will be due by Thursday, 10th November with a third payment of £60 by Thursday, 9th February 2017 and a final payment of the balance is due by Thursday, 23rd March 2017. We are now able to accept payment by ParentPay, if you wish to use this facility please ensure you have a ParentPay account, if you would like us to arrange this for you please indicate on the attached form. If your child is unable to go through illness, you will need to have a Doctor's supporting evidence to make a claim through the school insurance.

Failure to meet payment deadlines may well result in a student's place being cancelled.

If you would like your son/daughter to go on the visit, please return the attached form to the Finance Office. A deposit of £60 will be required by Thursday 22nd September, either by cheque, cash or ParentPay to confirm your son/daughter's place. Please make cheques payable to Wood Green School.

Yours faithfully,

S R Watson
History Department

SRW/NEW

CONSENT OF PARENT OR CARER FOR STUDENT'S PARTICIPATION IN SCHOOL VISIT/ACTIVITY

VISIT/ACTIVITY TO: Ypres 2017

I apply for a place on the visit for my daughter/son

FULL NAME: _____ **TUTOR GROUP** _____

I agree:-

1. To pay a deposit of £60.00
2. To complete the payment of the total amount by the date detailed.

I understand that the deposit is non-refundable unless:-

1. I cancel the place before any expenses are incurred or any commitments are entered into.
2. The visit is cancelled.

I agree to pay the full cost of the visit in the event of any withdrawal of the above student without good reason which is not covered by insurance – a copy of which is available on request.

There are no known medical reasons or existing conditions why the above student cannot take part in the proposed trip/activity.

(PLEASE NOTE: Pre-existing medical conditions may not be covered by the school insurance – please contact the Finance department for further help and advice)

I authorise members of staff during the trip/activity to approve any medical treatment for the above student as deemed necessary in an emergency on the advice of a qualified medical practitioner.

I require a ParentPay Account: Yes/No

I agree to collect/make arrangements for the collection of the above student at the agreed time.

Signed: _____ (Parent/Carer) Date: _____

Name: _____ (Block Capitals)