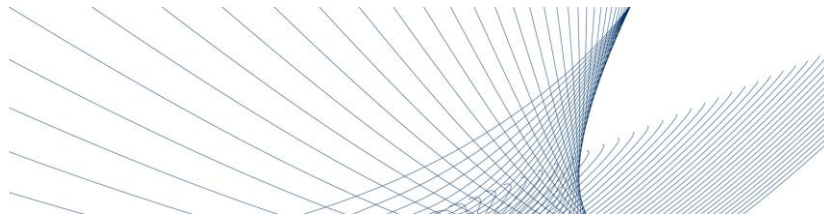


# VOLKSWAGEN

GROUP UNITED KINGDOM LTD

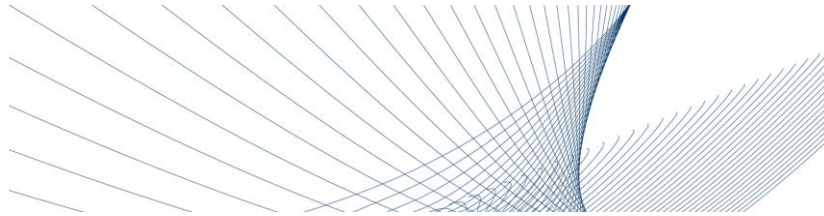


## Volkswagen Group Advanced Apprenticeship Programme

<b>Vacancy Job Title:</b>	<b>Parts Consultant Apprentice</b>
<b>Description of the Vacancy:</b>	<p>Volkswagen Group parts personnel are essential team members within the retailer.</p> <p>The parts department plays a vital role in selling parts and accessories, as well as providing assistance to both the service and vehicle sales departments in helping them to work effectively.</p>
<b>Duties of Vacancy:</b>	<p>Health and Safety                      Handling and receiving stock, storing parts, workplace security                      Assembling orders, loading goods, delivering parts                      Stock control &amp; parts interpretation                      Telephone skills                      Customer awareness and complaint handling                      Consumer law and processing payment transactions                      Motor vehicle knowledge                      Improving customer service                      Selling parts                      Commercial awareness                      Stock management                      Parts finance</p>
<b>Weekly Wage:</b>	£140
<b>Working Week Hours:</b>	40-48 hours per week - (Monday to Friday - possible Saturday)
<b>On completion of the Advanced Apprenticeship you will receive the following qualifications:</b>	<p>VCQ Level 2 progressing to VCQ Level 3, in Vehicle Parts Operations                      Level 2 Key and Core Skills Certificates                      IMI Level 2 Technical Certificate and IMI Level 3 Diploma                      Advanced Apprenticeship Completion Certificate</p>
<b>Skills Required:</b>	Exceptional communication skills are essential; you must be IT literate and able to work competently as part of a team.
<b>Personal Qualities:</b>	You must have a genuine interest working in the automotive sector and be committed to the two year apprenticeship programme. You must be willing to learn in hands on environment and will need to be confident with your IT skills.
<b>Qualifications:</b>	A minimum of three GCSE's grade C in Literacy, Maths and ICT or the equivalent.
<b>Please be aware of:</b>	Please do not contact dealership, we are main point of contact for this vacancy and carry out a full recruitment service for the local dealer. Approaching the dealer directly will not always help your application.
<b>Important Information you should know:</b>	From the 1st October 2016 a National Minimum Wage (NMW) for apprentices was introduced for young people aged 16-18 and those aged over 19 in the first year of their Apprenticeship. The new rate is £3.40 per hour. The new NMW applies to time working plus time spent training as this is also part of the Apprenticeship. Anyone not covered by the age category above will be entitled to the NMW appropriate to their age.

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<b>Training Provided:</b>	<p><b><u>Block Release Training;</u></b></p> <p>When you start your apprenticeship with VWG. You will be required to go on training on a one week block release. Over the 2 years of the Parts Consultant Apprenticeship, you will be required to complete 10 weeks of training. These 10 weeks are split into the individual 2 years;</p> <p>1<sup>st</sup> Year – You will have 5 weeks of training 2<sup>nd</sup> Year – You will have 5 weeks of training</p> <p>You will be put into a hotel where you will stay for 6 days.</p> <p>We will supply you with transport from the hotel to the training centre and back again every day. We also will provide you with breakfast, lunch and dinner every day.</p> <p><b><u>At the hotel we have the following facilities;</u></b></p> <p>Full access to the gym Full access to the spa facility Two games rooms which have; Play stations, Xbox's, TV's, Giant Jenga, Giant Connect 4 Computer Suite You have the option to bring your own PlayStation or Xbox with you to set up to the TV in your hotel room.</p> <p><b><u>Every Wednesday that you are here for your training, we have a free of charge activities evening which includes the following;</u></b></p> <p>Go Karting Rock Climbing Paint Balling Snow Boarding Ice Skating</p>
<b>How to apply:</b>	<p><a href="http://www.audi-aap.co.uk/">http://www.audi-aap.co.uk/</a> <a href="http://www.skoda-apprenticeships.co.uk/">http://www.skoda-apprenticeships.co.uk/</a> <a href="http://www.seatapprenticeships.co.uk/">http://www.seatapprenticeships.co.uk/</a> <a href="http://www.thetradeartsspecialists.co.uk/apprenticeships">http://www.thetradeartsspecialists.co.uk/apprenticeships</a> <a href="http://www.volkswagencv-apprenticeships.co.uk/">http://www.volkswagencv-apprenticeships.co.uk/</a> <a href="http://www.volkswagen-apprentice.co.uk/">http://www.volkswagen-apprentice.co.uk/</a> <a href="http://www.vwgroup-paintandbodyaap.co.uk/">http://www.vwgroup-paintandbodyaap.co.uk/</a> <a href="http://www.bentleymotors.com/careers/dealer_apprenticeships/">http://www.bentleymotors.com/careers/dealer_apprenticeships/</a></p>