



March 2021

Dear Parents/Carers

We look forward to welcoming your child to Wood Green School in September 2021. As you will appreciate, the transition process for your child this year will be different from what normally happens. We hope that all New Year 7 students will be in Wood Green School for three days from Monday 5th July to Wednesday 7th July 2021 to meet their form tutor and group. During the three days they will have the opportunity to experience lessons and sample the food on offer in the School's restaurant.

Our intention is to hold the **New Intake Parents Evening on Wednesday 7th July 2021 at 7.00pm** to listen to talks by Mr Shadbolt, Headteacher and the Head of Year 7. In addition, you will have the opportunity to meet your child's Form Tutor and be able to ask any questions that you may still have.

If the above events cannot take place, we will identify alternative ways to help with the transition to Wood Green.

Please find enclosed with this letter useful information and several forms to return. You will find:

Copyright Release and Images Permission form	To be completed and returned by Friday 30 th April 2021
Free school meals application form	To be completed and returned by Friday 30 th April 2021
Free school meals letter	For information
Health Review Information Sheet	For Information
Health Review Questionnaire	To be completed and returned by Friday 30 th April 2021
Home School Agreement	To be completed and returned by Friday 30 th April 2021
ICT Acceptable User Agreement	To be completed and returned by Friday 30 th April 2021
Locker Rental Letter	For information
Music Department form	To be completed and returned by Friday 30 th April 2021
New student settling In notes	To be completed and returned by Friday 30 th April 2021
Online payments letter including	For information
Cashless catering, biometric registration form	To be completed and returned by Friday 30 th April 2021
Cashless catering – Frequently asked questions	For information
Acer Trust Privacy Notice	For information
School Uniform Flyer	For information
Student additional information sheet	To be completed and returned by Friday 30 th April 2021

There is a reply slip also enclosed for you to complete and return with the forms above.

We would be grateful if you could complete and return all the forms applicable to your child as soon as possible. Forms can be returned by post addressed to Miss Hardman (11-16 Administrator), Wood Green School, Woodstock Road, Witney, Oxon, OX28 1DX or alternatively you can bring them into Main Reception when school reopens after the Easter Holiday on Monday 19th April 2021. The Main Reception area of Wood Green School will be open from 8.30am – 4.00pm Monday – Friday. Please note that staff in school will not be able to answer any queries about admissions.

Please do not hesitate to contact me via s.roberts@wgsnitney.org.uk if you need to discuss any of the information provided in this letter or I can be of any further help.

Yours sincerely,

Mr S Roberts
Lead for Transition