



Dear Parents/Carers

Newsletter (26) – 14th December 2020

End of Term ...

There was some confusion in the news last week about the end of term and the finishing date. This was simply connected to schools having to continue track-and-trace for six days after the end of term and wishing to finish this before Christmas Eve; schools were given permission last minute to finish on Thursday 17th December as long as they made up the time for students elsewhere or take an additional INSET day. Given that we had to close school before half-term and our preparations for Dec 18th and Jan 4th are fully in place, as I am sure your plans are too, we have decided to continue to the end of term as usual. I can confirm that term will finish at 12.10pm on Friday 18th December and will restart on Tuesday 5th January at 8.25am.

...and into the holiday – very important

School track-and-trace continues for six full days after the end of term, from Dec 18th to 24th. Please read the following carefully:

What to do if your child develops symptoms after the end of term:

Between 18th-24th December:

- If your child develops symptoms between the end of school on 18th December to the 24th December, arrange a test for him/her as usual and please inform us immediately by emailing j.tarrant@wgsnitney.org.uk and copying the email to Shadbolt.r@wgsnitney.org.uk. Please do not copy your email to any other school address as this will interrupt staff who only work in term time.
- Please inform Mr Tarrant and myself of the result of the test to the same emails as soon as you receive it.
- If your child receives a positive test we will carry out our track-and-trace procedures to inform school contacts to self-isolate.

Between 25th December and 4th January (inclusive):

- If your child develops symptoms after 24th December, you should arrange a test as usual and the national track-and-trace system will manage this case. You should not contact school if your child develops symptoms from 25th December.
- Please just let school know **on 4th January** if your child is not able to return to school on 5th January, giving us the reasons. Please report your child's absence from school via the Attendance tab on **Insight** which is our preferred method for parents to report absences.

Important information for all families:

- Please note that it is possible that we may have to contact you up to the 24th December informing you that you have been a contact of a positive case in school and therefore need to self-isolate. We are hoping not to have to contact anyone, but this is one consequence of having schools open and it is still a legal requirement to self-isolate if required. Please make sure that you are contactable via phone and/or email.

Lost Property (Main Office)

Since our return to school in September, we have already accumulated several items of lost property.

If you think your child may have lost something during this time, please ask them to come to the Main Office before Thursday 17th to be reunited with their belongings. All items are un-named!

Yours sincerely

Mr R Shadbolt
Headteacher