



12th November 2020

Dear Parent/Carer,

RE: Wood Green School - Temporary Change to Head of Year 8

I am writing to update you about a temporary change to the leadership of Year 8. As you will know, earlier this year I was fortunate enough to become a father for the first time. Up until this point my wife has been on maternity leave looking after our son, however from Monday 23rd November until February half term I will be taking over these duties whilst she returns to work. This means that I will not be in school for this period of time.

I am pleased to say that we have appointed Mr McNally to temporarily take on a Lead Tutor role in my absence. As is the case now, your first point of contact will continue to be your child's tutor, however, for anything you wish to escalate further, you can contact Mr McNally, **from the 23rd November.**

Kind regards,
Mr Atkins
English Teacher
Head of Year 8