



November 2015

Dear Parents/Carers

YEAR 7 RESIDENTIAL - Wednesday 8th June – Friday 10th June 2016

One of the highlights of Year 7 at Wood Green is the annual residential in June.

This year we will be staying at Cornbury Park near Charlbury. We will be working with the Bushcraft Company, developing a range of practical skills staying in the Natural Environment. The trip will be an enjoyable experience for students, improving their teambuilding skills and providing them with a unique environment in which to learn and interact.

In previous years most Year 7 students have taken up the opportunity to participate in a residential visit and we would hope that the present Year 7 will do the same. In our experience it has been a wonderful opportunity for staff and students to get to know each other better in the context of a residential.

The cost of the visit is £170, including accommodation, transport, insurance and food. This is the total cost of the trip as there are no opportunities to spend any extra money on the trip. Parents who are in receipt of Income Support or Family Credit or who anticipate difficulties in paying for the trip should contact the Finance Office as soon as possible as we may be in a position to help.

We are now able to accept payment by ParentPay. If you wish to use this facility, please ensure you have a ParentPay account. If you would like us to arrange this for you please tick the relevant box overleaf.

Payment by ParentPay will be available from **Monday 1st December**. The payments for the visit need to be paid by the following dates:

Deposit - £60	1st Payment - £55	2nd Payment - £55
By the 14 th January	By the 11 th February	By the 10 th March

Please fill in the slip overleaf, and return it to the Finance Office with a £60 deposit or confirmation of payment by ParentPay by **Thursday 14th January 2016** (Please note - the Finance Office is not open on Mondays or Fridays). This deposit will not be refundable. We will then be able to confirm the booking arrangements with the Bushcraft Company.

This is a new exciting opportunity for your son/daughter; they have already had an assembly introducing the trip but if you require any further information then please contact us at school.

Yours sincerely

Mr S Roberts
Head of Year Seven

STRICTLY CONFIDENTIAL

Year 7 Residential 2016

***This form and deposit must be returned to the Finance Office by Thursday 14th January 2016.**

Name of child Year 7

**PLEASE TICK OR CROSS
OUT AS APPROPRIATE**

1. I do NOT wish my son/daughter to participate in the residential.	
2. I wish my son/daughter to take part in the residential and I <u>enclose a non refundable deposit of £60</u> /payment by ParentPay or cash/cheque. THIS IS ESSENTIAL TO SECURE YOUR PLACE.	
3. I wish to receive help with the payment for this Residential being in receipt of Family Credit/Income Support. I have enclosed £60 deposit. Home telephone number _____ - if YES to No.4.	
4. I would like to arrange to set up a ParentPay Account. Please let us know as soon as possible if you wish to set up an account, as a letter will need to be forwarded out with your log in details.	

I understand that the deposit is non-refundable unless:-

1. I cancel the place before any expenses are incurred or any commitments are entered into.
2. The visit is cancelled.

I agree to pay the full cost of the visit in the event of any withdrawal of the above student without good reason which is not covered by insurance – a copy of which is available on request.

There are no known medical reasons or existing conditions why the above student cannot take part in the proposed trip/activity.

(PLEASE NOTE: Pre existing medical conditions may not be covered by the school insurance – please contact the Finance department for further help and advice)

I authorize members of staff during the trip/activity to approve any medical treatment for the above student as deemed necessary in an emergency on the advice of a qualified medical practitioner.

I agree to collect/make arrangements for the collection of the above student at the agreed time.

Signed: _____ (Parent/Carer) Date: _____

Name: _____ (Block Capitals)