



March 2021

Dear Parents and Carers

Firstly, we are delighted that you have chosen Wood Green School and look forward to your child joining us in September.

We would like to take this opportunity to welcome you to our school with information on some of the practical steps we will be taking to make this exciting move as smooth as possible.

Over the next few months I will be making visits to all of the primary schools and meeting with your child and their teacher. These meetings may be taking place via Teams depending on the situation at the time. We will be hoping that your child can spend three days at Wood Green School from **Monday 5<sup>th</sup> July to Wednesday 7<sup>th</sup> July 2021** to sample a few of their future subjects and meet some of our teachers. Again this will depend on the situation at the time.

Ideally, during that week we would like to invite you and your child into school to meet their form tutor. Further details about this evening and information on school uniform and essential equipment needed for September will be in your next letter.

If at any point in the future, circumstances change and you do not wish to take up your place at Wood Green, could we please ask that you notify both Oxfordshire County Council and us as soon as possible. The reason for this is that we are an oversubscribed school. We have children who have been assigned a place on a waiting list to come here, and we would like them to have as much time as possible to join in with the transition process.

In addition to school visits, I will contact you regularly with more information between now and July. We also have a dedicated section of our website ([wgswitney.org.uk/joinus/admissions](http://wgswitney.org.uk/joinus/admissions)) for parents and students joining us in September 2021.

Should you require any further information please do not hesitate to contact me at school.

Yours sincerely

S. Roberts  
Lead for Transition