



## **Secondary School Entry – Health Review and Information**

As your son or daughter is now entering secondary school, we would like to ensure that we can be fully supportive of any medical issues that he or she may encounter whilst at school. This includes any long term condition, the need to take medicine whilst at school or injury requiring First Aid. Systems for First Aid and medicines may be different at Wood Green from your child's primary school, recognising his or her growing independence. It is our priority to ensure that your child is safe and nurtured at school. This sheet gives information about medical issues and has an important form attached for you to return to school by Friday 30<sup>th</sup> April 2021.

### **Students with Medical Conditions:**

Some students are managing medical conditions during their time at school. It is important that the school is aware of any medical condition your child may have prior to starting. When you return the attached form, please indicate these clearly. You will then be contacted to discuss this further. We will set up a Care Plan with you if we agree this will be helpful. Wood Green School follows National Guidance for managing Medical Conditions in school and more information can be found in our 'Supporting Pupils with Medical Conditions Policy' on our website.

### **Medication in School:**

It may be necessary for your child to take medication during the school day regularly, occasionally or for a limited period of time. Wood Green School is able to administer medication but this must only be done through our First Aid Team. If your child needs to take medication during the school day, the medication needs to be labelled with your child's name and the dose clearly stated. You will also need to complete a consent form available from the school office. Students must not carry medication and self-medicate unless this has been agreed as part of a Health Care Plan. For full information please see the 'Administration of Medication in School' Policy on our website.

### **First Aid:**

First Aid and administration of medicines in school is managed by a team of staff, one of whom will always be on duty. The team can be contacted via the Office.

If your child becomes unwell or sustains a minor injury you will be contacted and asked to collect them. No student will be sent home unless we have been able to contact you. With this in mind it is essential that you give an emergency contact number where we can reach you during the day.

### **School Health Nurse:**

We are also fortunate to have a School Health Nurse, Jackie Jenkins based in school from the Oxford Health Trust. Her role is funded by Oxfordshire County Council. She has a wider brief advising students on health issues as well as supporting staff.

The School Health Nurse's contact details are as follows:

Telephone: 01993 702355 or 774961.

Email: [j.jenkins@wgsnitney.org.uk](mailto:j.jenkins@wgsnitney.org.uk) or [jackie.jenkins@oxfordhealth.nhs.uk](mailto:jackie.jenkins@oxfordhealth.nhs.uk).

Mobile: 07557606976.

Attached is the Health Review Questionnaire that must be completed for every student starting at Wood Green School.